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DISPATCH		CLASSIFICATION SECRET	DISPATCH SYMBOL AND NO. EASA-5277
TO INFO	Chief of Station, Vienna Chief of Base, Munich; Chief of Station, Germany; Chief, KE		HEADQUARTERS FILE NO. 6-124-27/2
FROM	Chief of Base, Salzburg	DATE 7 January 1960	
SUBJECT	GRCROOND/Operational Support Servicing of GRCROOND Letter Drops in Munich		RE: "43.3" -- (CHECK "X" ONE) <input checked="" type="checkbox"/> MARKED FOR INDEXING <input type="checkbox"/> NO INDEXING REQUIRED
ACTION REQUIRED	See below.		INDEXING CAN BE JUDGED BY QUALIFIED HQ DESK ONLY

REFERENCE(S)

1. Due to considerations of geography and operational security, KJB Special Operations Section has provided servicing for the four GRCROOND post office boxes located in Munich. This arrangement was made on an informal, oral basis and to date we have been quite satisfied with the services provided. However, a recent (perhaps unavoidable) delay in service (a letter mailed on 23 November 1959 requesting a meeting on 2 December 1959 was not delivered to us until 4 December 1959) has prompted us to outline our request for servicing in a more formal manner.

2. We would appreciate, under normal circumstances, servicing of each box at a minimum of once a week. In the case of the box at the Munich I Post Office, however, we would prefer, whenever possible, twice weekly checks as this box carries the majority of active correspondence. In the event we have reason to expect correspondence through any of these letter drops, we shall inform Munich of all particulars including the dates between which we estimate the letters will arrive. In such cases we will probably ask that the drops be checked daily or every two days depending on the operational importance of the communication involved.

3. Delivery of operational correspondence to SOB can continue to be done under the system already agreed upon orally. When mail is picked up, it is to be opened and the contents relayed to us by telephone. There is little security risk in this as all names used are untraceable aliases and in ninety per cent of the cases dates, places and times are given in coded form. The open codes used, by the way, are our main reasons for requesting regular servicing and immediate relay of messages received. If, for any reason, we wish to retain certain of the letters received, we shall say so during the telephone conversation. Otherwise, they may be destroyed after the contents have been passed.

4. We wish to reiterate our appreciation of the service we have received in the past and hope that it has not and will not contribute to overburdening the staff of the Special Operations Section in Munich.

Distribution:

2 - Vienna
2 - Munich
2 - COS/G
2 - EK

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